



August 8, 2007

To Whom it May Concern:

I have had the opportunity to work closely with Laurel Warner during the summer of 2007 when she worked for Reynolds Construction Management as a Summer Intern. Laurel worked in the Preconstruction Department assisting the Estimators and Preconstruction Managers with various estimating tasks such as quantity take-offs, data entry into the estimating software, contacting subcontractors and suppliers and various miscellaneous tasks.

Laurel proved to be a quick study. She learned quickly and seldom needed to be shown how to do something more than once. Her work was always very accurate, neat and easy to follow. She expressed a strong desire to learn and to do things right. If at any time she was not busy, she would ask for additional work and took on whatever task was assigned to her. While working with Reynolds, Laurel had the opportunity to perform quantity take-off and data entry work for nearly all disciplines including concrete, steel, finishes, specialties, casework, plumbing, HVAC and electrical systems. She worked in 2 different estimating software systems, Timberline and MC Squared. She quickly picked up both programs and was able to work efficiently in both.

Everyone that she worked with was impressed with her intelligence, ability to learn quickly, accuracy and willingness to do whatever was asked of her.

Laurel would be a strong asset to whatever organization she chooses to join. Her intelligence and work ethic should make her an excellent candidate for any company privileged to consider her for a position.

Sincerely,

Walter J. Tack, PE, LEED-AP
Sr. Preconstruction Manager
Reynolds Construction Management